



BOARD OF DIRECTORS

MINUTES, FEBRUARY 4, 2010

A. PUBLIC MEETING CALL TO ORDER

1. The Board of Directors of the Uptown Partnership, Inc. held its monthly meeting on February 4, 2010 at 525 Spruce Street, San Diego, CA, 92103 for the purpose of transacting all proper business of the corporation.
2. Board members present: Ron Baranov, John Eisenhart, Jim Frost, Dave Gatzke, Bob Grinchuk, Cindy Lehman, Nancy Moors, Greg Nowell, Bob Orphey, Anne Rast, and Warren Simon.

Board member absent: Sean Schwerdtfeger.
3. Staff present: Carol Schultz, Janet Fairbanks, Jessica Freeman, and Janelle Luna.
4. Others present: Ben Baltic *Bankers Hill resident*, Meredith Dibden-Brown *CPD Contract Administrator*, Tim Gahagan *Hillcrest Town Council*, Ann Garwood *Hillcrest Town Council*, Brian Pepin *Council District Two Representative*, John Taylor *Hillcrest Town Council*, Courtney Thompson *Council District Three Representative*.
5. President Cindy Lehman called the meeting to order at 4:35 PM.

B. PUBLIC COMMENT

1. Ann Garwood – Requested that the Board of Directors recommend the installation of a stop sign for the intersection of Fifth Avenue and Spruce Street.

C. UPDATES

1. **COUNCIL DISTRICT TWO** – Councilmember Faulconer’s representative, Brian Pepin, informed the Board of Directors that the Councilmember is supporting the installation of stop signs at the intersections of Fourth and Fifth Avenues at Nutmeg and Fourth and Fifth Avenues at Quince. The Councilmember is also open to the installation of stop lights at those locations. Curb pop-outs will be installed when the stop signs are installed.
2. **COUNCIL DISTRICT THREE** – Councilmember Gloria’s representative, Courtney Thomson, distributed the District Three Dialogue. The next Coffee with your Councilmember will be held February 27, 2009 from 10:30 AM – 12:00 PM at Babycakes in Hillcrest.
3. **CITY CPD PROGRAM** - Community Parking District Contract Administrator Meredith Dibden-Brown informed the Board of Directors that there will be a Form 700 training session at 10 AM February 8, 2010 at Café Coyote in Old Town. She will ask the City Ethics Commission to agree to record the training session for those who cannot attend. Additionally, Councilmember Emerald has requested a report on the IPS meters be presented to the Public Safety and Neighborhood Services Committee.

D. AGENDA APPROVALS

1. Meeting Agenda

The agenda was accepted by consensus. Jim Frost requested that all of the directors receive information about the comparative costs of single-head and multispace new technology meters.
2. Consent Agenda

Anne Rast offered the **motion** to accept the minutes for the previous meeting. Jim Frost seconded the motion. Yes: Baranov, Eisenhart, Frost, Gatzke, Grinchuk, Lehman, Moors, Nowell, Rast, Simon. No: None. Abstentions: Orphey. **10-0-1.**

E. BUSINESS MATTERS AND INFORMATION ITEMS

1. FINANCIAL REPORT

Approval of financial reports for October – December 2009 was deferred until the next meeting. Directors reached a consensus that the Treasurer will review and initial the financial reports before staff distributes them to the Board in order to avoid confusion concerning which version is the correct one.

2. EXECUTIVE DIRECTOR'S UPDATE

Carol Schultz informed the Board of Directors that the Public Safety and Neighborhood Services hearing regarding the IPS meters will likely be held on March 10 at 2:00 PM. Carol also provided an update on the Five Points project, which was presented as an information item at Uptown Planners on February 1, 2010. Staff was working to gather information about the possibility of forming a Maintenance Assessment District (MAD) to pay for future maintenance on improvements identified in the study. One of the Five Points Advisory Committee members is also a member of Uptown Planners and, during the presentation, he announced that he was circulating a petition against forming a MAD. Staff was unaware of the petition before the Uptown Planners' meeting.

3. HILLCREST PARKING COMMITTEE UPDATE

The Hillcrest Parking Committee reviewed the project evaluation sheets at their meeting on February 1, 2010 and proposed several changes that will be forwarded to the Planning and Projects Committee.

4. FORM 700 OVERVIEW

Carol thanked Council District Three for helping set up the training session. Directors should submit questions to Carol or Meredith ahead of the session that will be held on Monday February 8, 2010 so Stacy Fulhorst can incorporate them into the presentation. Forms are due on February 16, 2010; a postmark on that date is also acceptable.

F. ACTION ITEMS

1. GOVERNANCE COMMITTEE RECOMMENDATIONS

Anne Rast offered the **motion** to adopt the Governance Committee's recommendation for selecting the Bankers Hill-Park West business person that includes following steps and designate the Executive Director and Governance Committee to oversee this process. The timetable for this process ideally will allow the Board to ratify the selection at its annual election on Mar. 4, 2010.

- a. Uptown Partnership obtains a list of businesses in Bankers Hill-Park West from the City and sends a mailing that solicits applications from the business people to serve as a director.
- b. Uptown Partnership asks for volunteers from the BHPW business community to review the applications, excluding any applicants.
- c. A group of three to five BHPW business people select the director for this seat.

Ron Baranov seconded the motion. Yes: Baranov, Eisenhart, Frost, Gatzke, Grinchuk, Lehman, Nowell, Orphey, Rast, Simon. No: Moors. Abstentions: None. **10-1-0.**

Anne Rast offered the **motion** to adopt the Governance Committee's recommendation that the Board designate the Executive Director and the Governance Committee to contact the President of the Hillcrest Town Council and the Executive Director of the Mission Hills BID for the purpose of engaging their organizations in selecting directors for Uptown Partnership. The timetable for this process ideally will allow the Board to ratify their selections at its annual election on Mar. 4, 2010. Jim Frost seconded the motion. Yes: Baranov, Eisenhart, Frost, Gatzke, Grinchuk, Lehman, Moors, Nowell, Orphey, Rast, Simon. No: None. Abstentions: None. **11-0-0.**

Greg Nowell offered the **motion** that groups must comply with the guidelines the Board has established and approved. Jim Frost seconded the motion. Yes: Baranov, Eisenhart, Frost, Gatzke, Grinchuk, Lehman, Moors, Nowell, Orphey, Rast, Simon. No: None. Abstentions: None. **11-0-0.**

2. PLANNING AND PROJECTS COMMITTEE RECOMMENDATIONS

Anne Rast offered the **motion** to adopt the Committee’s recommendation made on November 23, 2009 that, in the event Jim Frost is unable to attend a stakeholder meeting for the Community Plan update, Ian Epley would serve as Jim Frost’s alternate, with the understanding that the representative for the Partnership represent the Partnership’s policies not their own. John Eisenhart seconded the motion. Yes: Baranov, Eisenhart, Frost, Gatzke, Lehman, Nowell, Orphey, Rast, Simon. No: Grinchuk, Moors. Abstentions: None. **9-2-0.**

John Eisenhart offered the **motion** to adopt the Committee’s recommendation regarding public outreach for new meter technology as outlined in the staff report dated February 1, 2010 included in the meeting packet. Anne Rast seconded the motion. Yes: Baranov, Eisenhart, Frost, Gatzke, Lehman, Nowell, Orphey, Rast, Simon. No: None. Abstentions: Moors. **10-0-1.**

3. REVIEW OF BOARD ACTION AT PREVIOUS MEETING

Dave Gatzke offered the motion to put it [auditor service] out to competitive bid since it has not been out for three years and invite West, Rhode, and Roberts to bid since they know the organization and the process. Nancy Moors seconded the motion. Yes: Baranov, Eisenhart, Frost, Gatzke, Lehman, Moors, Nowell, Orphey, Rast, Simon. No: None. Abstentions: None. **11-0-0.**

G. ADJOURNMENT

The Board adjourned at 6:25 PM.

Next Board of Directors meeting is scheduled for March 4, 2010

Transcribed and drafted by Jessica Freeman

Approved by Board on

Certified after Board approval by

Date

Warren Simon, Secretary